CENTRAL ORCHARDS SEWER DISTRICT

PROPOSED BUDGET

FOR THE YEAR ENDING: NOVEMBER 30, 2024

		OPERATING EXPENSES	CAPITAL EXPENDITURES	TOTAL
	REVENUES:			
#400	Sewer Service Charges	$ 1,616,688.00		$ 1,616,688.00
#401	Property Taxes	$ 332,377.00		$ 332,377.00
#402	Other Taxes	$ 120,000.00		$ 120,000.00
#403	Property Tax Replacement	$ 723.00		$ 723.00
#406	Annexations	$ 3,400.00		$ 3,400.00
#407	Inspections	$ 3,000.00		$ 3,000.00
#412	Connections	$ 15,000.00		$ 15,000.00
#413	Equity Buy-Ins	$ 65,000.00		$ 65,000.00
#408	Penalties	$ 36,000.00		$ 36,000.00
#610	Interest Income	$ 68,000.00		$ 68,000.00
#651	Unencumbered Fund Balance	$ 388,923.00		$ 388,923.00
	TOTAL REVENUES	**$ 2,649,111.00**	**$ -**	**$ 2,649,111.00**
	EXPENDITURES:			
	OPERATING EXPENSES:			
#500	Sewer Line Maintenance	$ 10,260.00		$ 10,260.00
#501	Sewer Processing	$ 1,338,000.00		$ 1,338,000.00
#502	Sewer Pump-Station/Power & Utilities	$ 13,000.00		$ 13,000.00
#503	Office-Shop / Power & Utilities	$ 8,500.00		$ 8,500.00
#510	Depreciation	$ 154,119.00		$ 154,119.00
#516	Shop Supplies & Maintenance	$ 2,375.00		$ 2,375.00
#520	Salaries	$ 331,416.00		$ 331,416.00
#521	Employee Benefits	$ 81,298.00		$ 81,298.00
#522	Payroll Taxes (O.A.S.D.I./Employer)	$ 25,353.00		$ 25,353.00
#524	Dues & Subscriptions	$ 1,200.00		$ 1,200.00
#525	Office Supplies	$ 4,000.00		$ 4,000.00
#526	Printing & Publications	$ 1,200.00		$ 1,200.00
#528	Postage	$ 15,030.00		$ 15,030.00
#529	Maintenance & Rental Agreement	$ 22,810.00		$ 22,810.00
#530	Telephone	$ 2,100.00		$ 2,100.00
#531	Vehicle Fuel	$ 8,500.00		$ 8,500.00
#532	Travel	$ 200.00		$ 200.00
#533	Vehicle Repair & Maintenance	$ 6,300.00		$ 6,300.00
#534	Maintenance & Grounds	$ 4,950.00		$ 4,950.00
#536	Bank Charges	$ 270.00		$ 270.00
#537	Merchant Card Services	$ 8,400.00		$ 8,400.00
#540	Board Members Expense	$ 100.00		$ 100.00
#542	Other Insurance	$ 4,170.00		$ 4,170.00
#543	Liability Insurance	$ 11,775.00		$ 11,775.00
#545	P.E.R.S.I. / Employer	$ 36,430.00		$ 36,430.00
#546	P401K / Employer	$ 16,571.00		$ 16,571.00
#550	Legal Fees	$ 23,000.00		$ 23,000.00
#552	Audits & Surveys	$ 13,200.00		$ 13,200.00
#553	Engineer Fees	$ 25,000.00		$ 25,000.00
#557	Safety Equipment	$ 10,000.00		$ 10,000.00
#575	Miscellaneous Expense	$ 600.00		$ 600.00
#578	Office Equipment	$ 2,000.00		$ 2,000.00
#579	Emergency Repair Fund	$ 10,000.00		$ 10,000.00
#580	Sewer Line Maintenance TV	$ 400.00		$ 400.00
#581	Pump Station Maintenance	$ 19,000.00		$ 19,000.00
#576	Capital Expenditures (Equipment)		$ 437,584.00	$ 437,584.00
	TOTAL EXPENDITURES	**$ 2,211,527.00**	**$ 437,584.00**	**$ 2,649,111.00**

CENTRAL ORCHARDS SEWER DISTRICT
1522 POWERS AVENUE
LEWISTON, IDAHO 83501

MEETING MINUTES

August 10, 2023

The **BOARD OF DIRECTORS OF THE CENTRAL ORCHARDS SEWER DISTRICT** met in regular session on August 10, 2023, at 1522 Powers Avenue. Chairman Berger called the meeting to order at 6:00 p.m.

1.) ROLL CALL

Present for the meeting were Chairman Berger and Directors Lutes, Gilbertson and Williams. Director Northrup was excused as he was out of town. Attorney Tony Anegon was present. Present from the office was Office Manager Gruell, Bookkeeper Bingman and Lead Maintenance Man Sarbacher.

2.) VISITORS

There were no visitors.

3.) APPROVAL OF MINUTES

Chairman Berger called for additions and/or corrections in the July 13, 2023 Regular Meeting and July 27, 2023 Special Meeting Minutes. There were no requested corrections.

Director Williams moved to accept the Regular Meeting Minutes of July 13, 2023 as written. Director Lutes seconded the motion. The motion passed unanimously.

Director Lutes moved to accept the Special Meeting Minutes of July 27, 2023 as written. Director Williams seconded the motion. The motion passed unanimously.

4.) PUBLIC HEARING ON DISTRICT BUDGET FOR FISCAL YEAR ENDING NOVMEBER 30, 2024. Action Item.

Chairman Berger opened the Public Budget Hearing.

There being no public comments, Chairman Berger closed the Budget hearing.

After a brief discussion, Director Lutes moved to adopt the Budget for fiscal year ending November 30, 2024 in the amount of $2,649,111.00 including a 3% property tax increase. Director Gilbertson seconded the motion. The motion passed unanimously.

5.) DISCUSSION AND CONSIDERATION OF APPROVING PLANS FOR TAMMANY VISTA PHASE 1, Action Item.

Adam Rushold of J-U-B Engineering is waiting to hear back from the Engineers of the Tammany Vista project. There was nothing new to report.

6.) DISCUSSION AND CONSIDERATION OF REMOVING FORMER BOARD MEMBER JUDY MEREDITH FROM AND ADDING NEW BOARD MEMBER NICHELLE (NIKKI) ANN GILBERTSON TO COSD'S P1FCU BANK ACCOUNTS. Action Item.

The board of directors discussed removing former Director Judy Meredith from the P1FCU Bank accounts and adding newly appointed Director Gilbertson.

After some discussion, **Director Lutes made the motion to remove Director Judy Meredith and add Director Nichelle (Nikki) Ann Gilbertson to the P1FCU Bank Accounts. Director Williams seconded the motion. The motion passed unanimously.**

7.) PATRON INPUT

There was no patron input.

8.) STAFF REPORT

Staff was notified by Cleveland Construction that construction of the pole building may be starting August 23rd with a possible completion date of September 12th.

9.) ATTORNEY'S REPORT

Attorney Anegon had nothing to report.

10.) PAYMENT FOR BILLS AND APPROVAL OF FINANCIAL REPORT. Action Item.

After the August monthly review, **Director Lutes moved to pay the bills for August in the amount of $95,980.06 and approve the Financial Report. Director Williams seconded the motion. The motion passed unanimously.**

11.) AGENDA TOPICS. Action Item.

Tammany Vista Phase 1

CENTRAL ORCHARDS SEWER DISTRICT
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12.) ADJOURNMENT

There being no further business before the Board, the meeting was adjourned 6:20 p.m.

Gerald W Ruge

CHAIRMAN

Vicki Lutes

SECRETARY

